

Report to Corsham Area Board
Date of meeting 23rd November 2017
Title of report Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

Applicant	Amount requested	Health and Wellbeing Group recommendation
Brunel Shed	£1,440	To agree to the funding request
Corsham Health and Wellbeing Group	£450	To agree to the funding request
Corsham Health and Wellbeing Group	£350	To agree to the funding request

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered these applications and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and / or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. Corsham Area Board was allocated £6700
- 4.2. The Corsham Area Board Health and Wellbeing Funding balance for 2017/18 is £6,700
- 4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Corsham Area Board.
- 4.4 If all the recommendations are approved then there will be £3k remaining plus and additional £1k from which any expenses incurred from the Older person's champion will need to be taken

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

6.

Application ID	Applicant	Project Proposal	Requested
Cor001	Brunel Shed	To buy special tool and provide for a facilitator to run sessions for those living with dementia	£1,440
<p>Project description</p> <p>To build a set of tools, jigs and materials to enable early onset Alzheimer sufferers to work with DIY equipment to build simple projects The project will be run at the Brunel Shed premises in partnership with Alzheimer's Support with the following separate commitments</p> <p>Brunel Shed: – to provide tools, equipment and pre-prepared materials for clients with reduced physical strength and memory. Some modification to the premises may be necessary. Also to pay for initial (6-monthperiod) funding of facilitator's wages. (SUBJECT OF THIS APPLICATION)</p> <p>Alzheimer's Support :-To provide continuing facilitator costs after initial period, carers, insurance and client selection for sessions on Wednesday afternoons (SEPARATELY FUNDED)</p>			

The project directly approaches the local priority of increased numbers of people (mainly men) with dementia by providing them with activities which will identify them with their own physical skills and memories

We envisage a mixture of exercises including :-
 Assembly from pre-prepared kits of parts to make bird feeders, memory boxes, wooden toys etc
 Cutting of materials using alignment jigs, pull-saws clamps etc. to circumvent lack of muscular co-ordination and physical strength
 Use of stencils to decorate finished projects

THIS IS A PILOT FOR EXTENSION (IF SUCCESSFUL) TO OTHER SHEDS IN WILTSHIRE

Recommendation of the Health and Wellbeing Group

- The Health and wellbeing group agreed that this was an excellent project and were keen to pilot what is probably the first of its kind in the country.
- Alzheimer’s Support are contracted by Wiltshire Council to provide services in the county. This is a new project and outside the scope of the contract. Alzheimer’s Support are putting in @£800 of funding themselves

Recommendation:

That the application meets the grant criteria and is approved for the amount of £1,440

Application ID	Applicant	Project Proposal	Requested
Cor002	Health and Wellbeing Group	Display Stands and freestanding leaflet holder	£450
<p>Project description</p> <p>The Health and wellbeing group have been keen to collectively promote what they are doing and the various projects and support available to carers, older and vulnerable people. In addition, they wish to have a place to advertise local volunteer opportunities,</p> <p>Work is ongoing at looking at digital solution but this is still some way off. It is recognized that we need to continue to use and maximize the opportunities that social media offers. However, this is a complimentary and mobile resource recognizing that notice boards are still one of the main ways that we can reach older and vulnerable people.</p> <p>The Boards can be used in different venues by any of the member organisations</p>			
<p>Recommendation of the Health and Wellbeing Group</p> <p>That the application meets the grant criteria and is approved for the amount of £450</p>			

Application ID	Applicant	Project Proposal	Requested
Cor003	Health and Wellbeing Group	Celebrating Age Event	£350
<p>Project description</p> <p>The Celebrating Age project that Corsham Area Board is a key partner of, is proving to be a great success. The first event has already been held in Box and 2 more are planned for Colerne and Lacock. The aim is to hold an event each month in small venues across the area to offer quality performance art as close as possible to where the people live</p> <p>The Health and Wellbeing group wishes to hold a 'Celebrating Age' event on 17th January from 12pm to 2pm. It will use as the platform the celebrating age contribution. This is likely to be a 6 piece gypsy folk band.</p> <p>We wish to make this a free event for the whole area and offer a sit down lunch. There will be very short presentations about the project from those who have run events and an invitation to other groups to host them in the future. There will also be information on what clubs and groups are out there alongside what support services are available.</p> <p>We are looking to cater for up to 110 people and where possible help with transport to allow those who are isolated to attend.</p> <p>We have identified funding of £400 but ask the Area Board for £350 to allow the event to take place.</p>			
<p>Recommendation of the Health and Wellbeing Group</p> <p>That the application meets the grant criteria and is approved for the amount of £350</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

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Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Rodney Veazey
Organisation	The Brunel Shed Corsham
Address	Dolomiti, Lwr Kingsdown Road, Corsham
Phone number	01225 742564
Email address	r.veazey@btinternet.com

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£1440
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	No

4. If yes, please state why this project cannot be funded from the Parish Precept?

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5. Project title?

The Memory Shed

6. Project summary: (100 words maximum)

<p>To build a set of tools, jigs and materials to enable early onset Alzheimer sufferers to work with DIY equipment to build simple projects</p> <p>The project will be run at the Brunel Shed premises in partnership with Alzheimer’s Support with the following separate commitments</p> <p>Brunel Shed: – to provide tools, equipment and pre-prepared materials for clients with reduced physical strength and memory. Some modification to the premises may be necessary. Also to pay for initial (6-month period) funding of facilitator’s wages. (SUBJECT OF THIS APPLICATION)</p> <p>Alzheimer’s Support :-To provide continuing facilitator costs after initial period, carers, insurance and client selection for sessions on Wednesday afternoons (SEPARATELY FUNDED)</p>
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7. Which Area Board are you applying to?

Corsham

8. What is the Post Code of the place where your project is taking place?

SN13 9SB

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The project directly approaches the local priority of increased numbers of people (mainly men) with dementia by providing them with activities which will identify them with their own physical skills and memories

We envisage a mixture of exercises including :-
Assembly from pre-prepared kits of parts to make bird feeders, memory boxes, wooden toys etc
Cutting of materials using alignment jigs, pull-saws clamps etc. to circumvent lack of muscular co-ordination and physical strength
Use of stencils to decorate finished projects

THIS IS A PILOT FOR EXTENSION (IF SUCCESSFUL) TO OTHER SHEDS IN WILTSHIRE

How many older people/carers do you expect to benefit from your project?

At this stage, we would envisage a weekly attendance of 8 older people and carers at our shed; this could rise to 12 (i.e. 6 of each) as the project develops

if the pilot is successfully carried forward to other sheds, obviously these numbers will be multiplied by the number of participating sheds

How will you encourage volunteering and community involvement?

The Brunel Shed will recruit volunteers from its membership to provide the technical support required for the Alzheimer's Support carers and facilitators

We will campaign as necessary for additional volunteers specifically for these sessions.
As usual, we will promote our activities through the local media

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Alzheimer's Support will recruit suitable candidates from their existing lists, with preference initially going to those in the Corsham district

At the Brunel Shed, we have clear guidelines and procedures on accessibility and equal opportunities

How will you work with other community partners?

We will work closely with Alzheimer's Support through formal agreement on the contribution to be made by each partner
A formal document describing the project, and the input from Alzheimer's Support is already available and agreed

**This application recognises that the Alzheimer's Support will need help in covering the initial costs of providing until they have set up a funding stream

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

1) Safeguarding is a recognised responsibility within the shed, and we have a procedure to cover this. We have as our Welfare Officer Jane Curtis, the Care Co-ordinator for the local medical centre in Corsham

2) We will run a special Shed event before we start the proposed activities. These will be for all shed members, and will include Dementia Awareness and Safeguarding.

3) The Brunel Shed Chairman is responsible for safeguarding issues.

12. Monitoring your project.

How will you know if your project has been successful? *required field

1) By monitoring attendance and successful completion of projects
2) By feedback from Alzheimer's Support
3) By interviewing carers after completion of a cycle of activities

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This part of the project is to purchase initial equipment and resources for the start-up phase.
Responsibility for future funding for the revenue costs lies with Alzheimer's Support

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year: Note:- much of this is grant money already committed to project work

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We have other projects and commitments which require us to have a minimum float in the order of £1000

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board

Expenditure £1440 Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned Income [help](#))
(Planned project costs [help](#))

light battery drills(3)	340	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
battery screw driver(83	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
palm sanders(2)	95	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
pull-saw s (3)	82	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
mag. mitre guides(3)	74	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Pre-assy kits/matls	130	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
stencil kits	70	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
clamps	40	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
building/storage mode	80	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Facilitator's wages	£450	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Total	1440	Total	<input type="text"/>	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified